

SAMBRA ANNUAL GENERAL MEETING

Held 7:00 PM on Tuesday, April 24, 2018

Oyster River Fire Hall, 2241 Catherwood Road, Black Creek, BC

MINUTES OF MEETING

Present: Current Directors Curtis Scoville, Doug Hoodikoff, Neil Ross, Jane Bentley, Pearl McKenzie (note taker)

In attendance: 35 Residents of the Saratoga and Miracle Beach area. Names recorded on separate sign-in sheet.

Guests: Edwin Grieve, Electoral Area C Director and Bruce Green, Chief, Oyster River Fire Department.

Call to order: Curtis Scoville, Chair, called the meeting to order at 7:00 pm.

Minutes of May 16, 2017 Annual General Meeting: MSC Paul Barnett/Neil Ross to approve the minutes as distributed.

Reports

- **Chairperson's Report:** Curtis presented his annual Chairman's Report: See attached.
- **Treasurer's Report:** Jane Bentley, Treasurer, presented the Year End Financial Report: See attached.

New Business

Election of Directors

As moderator for election of directors, Pauline Woodland presented the list of nominees for the coming year, calling three times for nominations from the floor for each position:

Chair - Curtis Scoville

Vice-President – no nominee

Treasurer – Jane Bentley

Secretary – Pearl McKenzie

Director at Large – Neil Ross

Director at Large – Marion Waters

There being no further nominations from the floor, MSC Louise Howes/Lorraine Blondeel: to approve the election of Directors as nominated.

Adoption of Bylaws

Special Resolution - Pearl McKenzie presented background information for this special resolution received by members more than three weeks prior to the annual general meeting.

Moved by Pearl McKenzie, Seconded by Jane Bentley and resolved (motion carried with no opposing votes) by Special Resolution that:

1. The Existing Bylaws be cancelled and the form of bylaws attached hereto be adopted as the New Bylaws in substitution for, and to the exclusion of, the Existing Bylaws.
2. It is a condition of this resolution that the New Bylaws do not take effect until the transition of the Society under the New Act.
3. The directors of the Society have the authority to make necessary revisions to the New Bylaws for the purpose of bringing them into conformity with the New Act and incorporating provisions from the Existing Bylaws into the New Bylaws.

Discussion:

- Definition of Membership – Curtis explained that because attendance at the SAMBRA meetings varies greatly as people come and go, the directors recommend that membership of the Society consist of directors elected at the AGM.
- It was noted that this may create some problems with nomination and election of directors. One solution is to vary the terms of office and/or to appoint directors during the year.
- Section 2.1 of the Societies Act states: *A person may apply for membership in the Society, and the person becomes a member on the Board's acceptance of the application.* This allows opportunities for more discussion at upcoming meetings.

Reports & Discussion about road conditions, parking, storm water management, etc.

Curtis reported on his discussion with a staff member of Ministry of Transportation and Infrastructure (who was very knowledgeable about our local problems) and his failed attempts to speak with a representative of Emcon.

Discussion followed about need for better signage, road conditions, need for traffic calming strategies, contaminated water, parking and speeding problems. Curtis suggested since a response by government bodies is usually a complaint driven process, several people calling about one problem are more likely to get action than one complaint from SAMBRA.

Note: Contact information for different government offices can be found at the end of these minutes.

Action: A committee of local residents will meet to document concerns/problems in preparation for an open house to which the appropriate authorities and decision making bodies will be invited.

Note: if you would like to participate in this committee, email: YourSAMBRA@outlook.com or pearl_mckenzie@telus.net

Edwin Grieve, Director for Area C

Edwin answered questions from the group, noting that many preventive practices by the provincial government ministries (e.g. checking culverts) no longer take place due to

budget cuts. He encouraged residents to stay involved and ensure that problems are reported to the appropriate authorities.

Motion: To adjourn the meeting at 8:40 PM, Neil Ross. Carried.

Next SAMBRA Meeting: To be announced

Contact Curtis Scoville if you are interested in being on the Board of SAMBRA, have items you would like placed on the agenda of the next meetings or have questions. Phone 250 337-1986 or email YourSAMBRA@outlook.com.

Reminder: check SAMBRA's website: www.sambra.ca for more info and links to other websites.

Contact data for EMCON and MoTI:

Emcon: 1-866-353-3136 and website: www.emconservices.ca

Local Office - Ministry Of Transportation and Infrastructure
Address: 550 Comox Rd, Courtenay, BC V9N 3P6
Phone: (250) 334-6951

Ministry of Transportation & Infrastructure - General Enquiries
Telephone: 250 387-3198
Fax: 250 356-7706
Email: TRAN.WEBMASTER@gov.bc.ca

Deputy Minister's Office
Grant Main
Deputy Minister of Transportation & Infrastructure
PO Box 9850 Stn Prov Govt
Victoria, BC V8W 9T5
Email: DeputyMinister.Transportation@gov.bc.ca
Phone: 250 387-3280
Fax: 250 387-6431

Honourable Claire Trevena
Minister of Transportation & Infrastructure
PO Box 9055 Prov Stn Govt
Victoria, BC V8W 9E2
Email: Minister.Transportation@gov.bc.ca
Phone: 250 387-1978
Fax: 250 356-2290

SAMBRA Chairman's Report to April 2018 AGM

This past year SAMBRA was again focused on the nearly final draft of our LAP, but with greater focus on related subjects like; a wetland and drainage study, a flood preparedness consultation, parking concerns, and amenities for and Saratoga Beach visitors at Seaman Road.

SAMBRA continued to monitor the ongoing upgrading and maintenance plans for the Black Creek Oyster Bay Water Service which serves most our LAP area as well as the Oyster River community in the Strathcona RD. Thanks again to Director Neil Ross for monitoring this issue closely.

I also want to thank Paul Barnett and the Beach Committee for their work this past year including a successful beach clean-up, and many initiatives regarding beach access, services, amenities and signage.

Ongoing issues of concern that are being monitored by SAMBRA include:

- BCOB water service
- Saratoga Beach Estates (and the related sewage system)
- Construction of the amenities at Seaman Road
- Road conditions, parking concerns, and improved communication with Emcon Services and the MoTI regarding coordinating maintenance with disruptions associated with the BCOB water service upgrades, Watutco integration and sewage system installations
- Follow up on the flood preparedness consultation and the updating of the floodplain bylaw for our community

Of special mention today for our AGM, I'd like to thank Pearl McKenzie for her work to update our bylaws to be comply with the new BC Society's Act. The main subject of change concerns our definition of "membership" in our residents' association (society) and how to make the management of membership simple, practical and in keeping with the way SAMBRA has traditionally functioned. I'll explain this in better detail immediately after this report.

On behalf of SAMBRA's directors I sincerely thank all of you who've come out to attend and participate. Thanks to the guest we've hosted over the last year and in particular the strong support from CVRD staff, the Oyster River Fire Department, and our Electoral Area C Director, Edwin Grieve.

Regards,
Curtis Scoville, Chairman
Saratoga and Miracle Beach Residents' Association

Financial Statement for SAMBRA (as of April 24, 2018)

Opening Balance as of February 15, 2017 \$899.09

Expenditures:-

Reimbursement to Liz Aldridge for BC Registry services \$40.00

Reimbursement to Dave Carmichael for Domain

(sambra.ca) Renewal for one year \$31.45

Canada Post (P.O. Box rental for one year) \$170.10

Reimbursement to Neil Ross for sign stakes & \$11.18

Plastic sleeves for notices \$17.91

Total Expenditures \$270.64

Balance \$628.45

Income:-

Grant-in-Aid \$600.00

Interest earned (Feb. 2017 – Apr. 2018) .14

Total Income \$600.14

Closing Balance as of April 24, 2018 \$1228.59

Savings (Member Equity Shares) \$40.96

(Includes Dividends issued 2018-01-01=.31)

Respectfully submitted by



Jane Bentley (Treasurer for SAMBRA)

